Question: What to do when Researchers leave UNM?

Objective: An Orderly Transfer of Grants

Background: Professors move around all the time and when they move they typically try to take their active grants with them and that is generally not a problem. Although the legal process does involve the sponsor making an award to the institution, in most cases, the sponsor will support moving the research award along with the PI.

Order of Notifications:

1. PI notifies departmental chair/dean/director that they are leaving.
2. Notify OSP that PI is leaving and planned disposition of active awards.
3. Notify the sponsoring agency of the upcoming move.
4. Work with C&G Accounting to determine the approximate balance of funds remaining at the time of transfer.

1. Notify the sponsoring agency of the expected balance of funding.